

Importing .ESX sketch file into your Xactimate* 28

1. Save the *.esx extension file from your email client to your computer's Desktop
 - a. (Usually by clicking the link found in the email, then choosing Save As).
2. Rename the file on desktop and remove any special characters. Latest versions do not support special characters such as -, or _ etc. (E.g., AR123456789_Medium.esx rename to AR123456789.esx).
3. Go to Xactimate>Dashboard>Projects.
4. Drag and drop the AR123456789.esx file from your computer's Desktop to Projects in Xactimate.
5. A dialog box will appear that reads "Success".
6. If you have existing Clients Claim Project, search this AR123456789.esx and double click to open this file.
7. Go to the "Sketch" tab, Select the entire sketch, Copy and Paste it into your desired Clients Claim Project.

Importing .ESX sketch file into your Xactimate* X1

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2. Rename the file on desktop and remove any special characters. Latest versions do not support special characters such as -, _ etc. (E.g., AR123456789_Medium.esx rename to AR123456789.esx).
3. Go to Xactimate>Import/ Export option.
4. Select Import and select the path to the downloaded file. C:Desktop and select the downloaded/renamed file: AR123456789.esx file from your computer's Desktop.
5. A dialog box will appear that reads "Success".

Note: If you receive an Invalid Filename error, you have a blank space or any special character in your filename. Remove it and it will work